

CONTRA COSTA COLLEGE
SAFETY COMMITTEE
Friday, April 12, 2019
8:00 a.m. – 9:00 a.m., Room SAB-211

Minutes

Committee Members: Mariles Magalong (chair), Brian Williams, Bruce King, Finy Prak, Luci Castruita, Miguel Johnson, Brandy Howard, Ellen Coatney, Tom Holt, 1 Classified vacant

Present: Bruce King, Luci Castruita, Ellen Coatney, Brian Williams, Tom Holt

Meeting began at 8:07 a.m.

1. The agenda was approved.
2. The minutes was approved.
3. Evacuation Preparedness Update

The May drill will be a shelter in place and evacuation in the Library and Art and Administration buildings.

June and July are make-up months for all other departments.

Tom reported that the New Emergency Operations Plan and the Emergency Communications Plan are being drafted by the Chief's Office at the District Office. Chancellor's Cabinet will review the plan this summer. If approved by Chancellor's Cabinet, the emergency communication process between the Campus and District dispatchers and emergency response providers in case of a wild fire, active shooter or other emergency situations. The job delineation will also be described in the plan.

4. Evaluation of the Safety Committee

Bob Pacheco, District Consultant, called in to discuss the evaluation of the committee. In his presentation, Bob discussed that safety and access to buildings is one of the accreditation standards that the college has to respond to. The Accreditation team will know how we do what we do regarding safety. Bob recommended that a survey to be conducted in Fall 2019 to produce the data and work on improvements for the next academic year based on results. The Accreditation team is visiting on October 2020.

Bob will send a draft of questions and send them to Mariles next week for the committee to review in the May meeting.

5. Status Report- Police Report

On March 11, 2019, a student had a slip trip and fall near the Music Building. Bruce reported that new cement poured to fix the problem.

6. Status Report- Buildings and Grounds

- No reports

Meeting ended at 9:03 a.m.

DRAFT